

STUDENT MISCONDUCT PROCESS

PURPOSE

may be necessary to delay informing the Student of the Allegation (such as, for example, if informing the Student of the Allegation may result in the destruction of evidence.)

Verbal Reprimand: The student is informed that the conduct exhibited is inappropriate.

Removal from a Class in Progress: Immediate removal of a student from a class in- progress. In some cases the disruption may be significant enough that the class is terminated and postponed until the disruptive conduct can be mitigated.

Written Reprimand: The student is advised in writing that further incidents of improper conduct may result in more severe discipline.

Restriction of Activity or Access to an Area or Services: Restriction or exclusion of a student from certain College activities, or denial of access to certain areas of the College, or to the use of certain facilities or equipment.

Recovery of Costs: Recovery of costs is requested for damages deliberately caused by the student.

Removal from a Course: Immediate exclusion of a student from a course.

Removal from a Program: Removal of the student from the program and a notation on the student record.

Suspension from the College: Refusal by the College to admit a student to any class, course, program, College service or College activity and a notation on the student record. *(Note: This measure may be appealed to the Board of Governors.)*

APPEALS FOR DISCIPLINE OTHER THAN SUSPENSION FROM THE COLLEGE

A Student has the right to appeal an Outcome imposed by the Director to the Provost and Vice President Education & Innovation.

An Appeal of an Outcome must be initiated within five (5) working days of the Student being informed of the Outcome.

An Appeal must be made in writing and provide all of the following information:

- a. The Outcome which is being appeal

The Vice-President Student Experience will normally initiate the Appeal and provide a decision within five (5) working days. The Vice-President Student Experience will decide whether to allow the appeal and dismiss the Allegation, deny the Appeal and uphold the Outcome, or vary the Outcome.

The Vice-President Student Experience may decline to consider an appeal when it is determined that the appeal:

- a. is trivial, frivolous, or vexatious, or
- b. Is not based on a ground of appeal as set out in this Policy.

The decision of the Vice-President Student Experience on an Appeal is final and is not subject to appeal.

APPEALS FOR DISCIPLINARY SUSPENSION FROM THE COLLEGE

Refer to [G-1.7.1](#)

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